



# BREAKFAST CLUB CHARGING POLICY



## Document Status -

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## **Hollinswood Primary School & Nursery – Breakfast Club Charging Policy**

At our Breakfast club we believe in open communication with all our parents and staff. We set our charges in consultation with our parents and this pricing policy is presented to ensure that you fully understand our charging structure.

### **Sessions:**

Monday to Friday term time only. From 7:45am to the start of the school day at 8:50am.

### **Payment:**

- Families in receipt of free school meals: £1.50 per child per day
- All other families: £2.50 per child per day

Payment can be made through the online payment system ParentPay. Parents can pay for any number of days up to 2 weeks in advance.

### **Non-payment of fees:**

If fees are not paid you will be given a polite reminder. If fees continue to not be paid then your child/children's attendance at the club will be withdrawn until debts are cleared.

### **Notice of any increase in fees:**

Parents of children attending Breakfast club will be given half a term's notice of any increase in fees.

### **What is offered?**

A safe and warm childcare environment for children to attend before the start of the school day. A healthy breakfast is also provided with the childcare.

- Breakfasts (a choice of cereal and milk, fruit, toast and topping, fruit juice, milk or water) is served until 8:30am. After this time the club will provide a play environment only;
- Activities on offer include art and craft, construction, brainwaves activities etc.

### **Registration:**

Parents are to inform the school offices of dates and number of places needed. Attendance at the club is recorded on a register. Parents are still responsible for their children on their journey to school and up to the point they arrive at the breakfast club.

### **Illness:**

Payment will not be taken if the session is booked, and the child is ill. The payment will be carried forward to apply to the next session attended.

### **Discounts:**

There are no discounts applied.

### **Places available:**

There is no limit to the number of places available daily. All parents of pupils attending breakfast club, staff who run the club, staff and governors will be given a copy of the policy. It will also be included in the school prospectus.