

Confidentiality

Safeguarding children raises issues of confidentiality that must be clearly understood by all visitors/volunteers in school:

- Every individual has a duty to communicate relevant information regarding child protection to the Safeguarding Team.
- If a child confides in you and requests that the information remain confidential, it is crucial to communicate, in a manner appropriate to the child's age and developmental stage, that you cannot guarantee absolute confidentiality. You may need to share the information with other professionals to ensure their safety.

Concerns

If you wish to follow up on a concern you have previously expressed, please reach out to the Safeguarding Team. While we may not be able to provide a comprehensive update, we can likely reassure you that your concern has been addressed and that appropriate measures are in place to safeguard the child involved.

Whistleblowing

At Hollinswood Primary School & Nursery, we deeply value individuals who raise concerns and contribute to our reflective practices. If you believe that your concerns have not been taken seriously by the school or its leadership, or if appropriate actions have not been implemented to safeguard a child, we encourage you to speak with Kath Osborne, our Headteacher and Designated Safeguarding Lead. Should you still feel dissatisfied, it is your duty to ensure the child's safety by contacting the Telford and Wrekin Family Connect Service at 01952 385385.



Hollinswood Primary School & Nursery

Respectful—Resilient—Resourceful—Responsible

Safeguarding A guide for visitors and volunteers

This booklet outlines:

- Our key safeguarding staff
- Our badge/lanyard system
- What to do if you have a concern about a child
- Confidentiality
- Following up concerns
- Whistleblowing information





Safeguarding Team



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Looked After Children Lead

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Welcome to Hollinswood Primary School & Nursery

Hollinswood Primary School & Nursery is dedicated to safeguarding and promoting the welfare of children and young people. We expect all staff, governors, and volunteers to share this commitment. We encourage everyone to remain vigilant within our school environment, adhere to our policies, and report any concerns to an appropriate member of staff.

Our badge/lanyard system:

Green for school staff, governors, work experiences and supply teachers that have been checked through the DBS route.

Blue for other visitors to school that are not regular visitors, who have had their professional ID and if necessary DBS checked.

Red for any visitors that have not had clearance to be left unaccompanied by a member of staff

What to do if you have a concern about a child

If, during your visit, you have any concerns regarding a child's welfare, please inform a member of the safeguarding team. Should you be unable to locate a team member, kindly report to reception, where staff will assist in connecting you with a safeguarding representative.

It is crucial to share your concerns, even if you are uncertain.

The main categories of abuse are:

- Physical abuse
- Emotional abuse
- Sexual abuse
- Neglect

Try to avoid being shocked.

Listen to the child without interrupting.

Do not promise to keep a secret.

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