



Telford & Wrekin
Co-operative Council

Protect, care and invest
to create a better borough

Guide to secondary school admissions in Telford and Wrekin

2024/25

**Closing
date** for
applications is
**31 October
2023**

Apply online at: www.telford.gov.uk/admissions

Key dates for admission to secondary school in September 2024

September to October 2023

Parents and pupils visit schools (see next page for details)

From 1 September 2023

Parents can apply online via the parent portal
www.telford.gov.uk/admissions

31 October 2023 – Application closing date

Closing date for all secondary applications including those for all pupils with an Education, Health & Care Plan.

15 February 2024

Children with an Education, Health, and Care Plan (EHCP) will be informed of which school has been named in their plan.

1 March 2024 – Secondary National Offer Day

You will be sent an email by the School Admissions Team informing you of the outcome of your application.

1 April 2024

Deadline for appeals to be lodged for community/voluntary aided schools.

April to June 2024

Appeals heard by independent appeals panel.

Early July 2024

Year 6 children will visit their new schools.

September 2024

Children start secondary school

School visits

School	Open Mornings/Days	Open Evenings
Burton Borough School www.burtonborough.org.uk Email: burton.borough@taw.org.uk Tel: 01952 386500	4 and 5 October 2023 9.30am until midday.	Wednesday 4 October 2023 5.30 pm until 8pm.
Charlton School www.charlton.uk.com Email: school@charlton.uk.com Tel: 01952 386800	Thursday 12 October 2023 Guided tours at 9am and 11.15 am. Book in advance by calling school.	Thursday 12 October 2023 5pm until 8pm.
Ercall Wood Academy www.ercallwood.co.uk Email: admin@ercallwood.co.uk Tel: 01952 387300	Tours available: 4/5/6 October 2023 9.15 – 10am or 11.30 – 12.15am Book in advance by calling school.	Thursday 5 October 2023.
Haberdashers' Abraham Darby haberdashersabrahamdarby.co.uk Email: mandie.rowson@taw.org.uk Tel: 01952 386000	Tours held from 4 October for 2 weeks at 3.15pm. By appointment only.	Tuesday 3 October 2023 6pm until 8.30pm. Presentation by the Principal in the auditorium at 6pm, 6.45 pm and 7.30pm.
Haberdashers' Adams www.adams.gs.uk Email: reception@adams.gs.uk Tel: 01952 953810	Haberdashers' Adams have already held the open day for Year 5 parents on the 31 January as our admissions process for 2024 will open in April 2023.	Was held in January 2023.
Hadley Learning Community Secondary hadleylearningcommunity.org.uk Email: hlcadmin@lct.education Tel: 01952 387000	20 and 21 September 2023 9am until 12noon.	Tuesday 19 September 2023 5pm until 8pm.
Holy Trinity Academy www.holytrinity.academy Email: enquiries@holytrinity.academy Tel: 01952 386100	Contact school for further details.	Contact school for further details.
Madeley Academy www.madeleyacademy.com Tel: 01952 527700 Admission Enquiries to Johnathan Boyle, Deputy Headteacher	Video presentation via website. The content of the video is designed to be informative and can be viewed at a time convenient to parents, carers and children.	

Newport Girls' High School www.nghs.org.uk Email: admissions@nghs.org.uk Tel: 01952 797500	Was held on 25 April 2023.	Was held on 25 April 2023.
The Telford Langley School www.telfordlangleyschool.co.uk Email: info@telfordlangleyschool.co.uk Tel: 01952 386700	Open week, 2 – 6 October 2023. Tours with the head between 8.30am and 10.15am. Book in advance by calling the school.	Thursday 5 October 2023 6pm until 8.30pm.
Telford Park School www.telfordparkschool.co.uk Email: park.admissions@taw.org.uk Tel: 01952387400		Monday 2 October 6pm until 9pm.
Telford Priory School www.telfordprioryschool.co.uk Email: vicky.swift1@taw.org.uk Tel: 01952386400	Tours with the Headteacher 10/11/12 October 11.15am. Book in advance by email: vicky.swift1@taw.org.uk	Monday 9 October 6pm until 8pm.





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Secondary admissions

Children start secondary school after the end of Year 6 in primary school. A child born between 1 September 2012 and 31 August 2013 should start secondary school in September 2024.

When to make your application

If your child is due to start secondary school in September 2024, you must complete and submit your application by **31 October 2023**.

Children with an Education, Health and Care Plan (EHCP) also must apply by 31 October 2023.

What you should do before you apply

Making the transition to secondary school is an important stage in your child's life. It is important that you carefully consider which schools to apply to.

You can visit your local schools to help you decide which schools to apply to. Meeting staff at schools and hearing what daily school life is like will really help you decide which school would be best for your child.

You will also want to consider how your child will get to/from school. Generally, you will be responsible for your child's travel arrangements and any associated costs if you decide that you want your child to go to a school that is not your nearest or catchment area school. See page 27 for further information.

You should also look at:

- the school's website or prospectus (information about how the school runs).
- the school's most recent Ofsted inspection report (www.ofsted.gov.uk/reports).
- the school's performance results (www.education.gov.uk/schools/performance).

You should also consider the likelihood of being offered places at the schools you prefer. This booklet explains the application process

and how school admission decisions are made.

How to apply

If you live in Telford and Wrekin, you will need to complete the application via the local authority, even if you want to apply to schools outside of the borough. You should apply online at www.telford.gov.uk/admissions.

If you need any assistance or support in completing the application, please email admissions@telford.gov.uk.

When you have completed and submitted your application you will receive an instant email confirmation. If you would like to make any changes to your application once it is submitted, please email admissions@telford.gov.uk.

If you live outside of Telford and Wrekin and want to apply to a school in the borough you should apply via the local authority where you live.

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Secondary admissions

Contact information of nearby local authorities is provided on page 30.

You cannot list independent (private) schools on your application. Instead, you should apply directly to these schools. Applications to independent schools do not form part of the nationally coordinated admissions process.

The number of schools you can apply for

It is strongly advised that you apply to four local secondary schools. It is important that you list schools in order of preference i.e. the school you want the most should be your first preference. This will decide which school is offered if your child qualifies for admission at more than one of the schools you have applied to.

You must submit an application to the local authority, even if you have already completed a form at the school

Some voluntary aided (church) and grammar schools have a 'supplementary information form' which is used to gather

additional information that will enable the school to consider your application under its admissions criteria. These forms should be completed and returned directly to schools. You must also apply to your local authority.

Applying to a Selective Grammar School

There are two selective grammar schools within Telford and Wrekin:

Haberdashers' Adams

which admits boys from Years 7 to 13 and also admits girls in the sixth form (Years 12 and 13). The school has recently consulted on becoming a coeducational school and is pending approval from the Department for Education (DfE).



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Secondary admissions

Newport Girls High School

which admit girls only from years 7 to 13.

To apply for a place at Haberdashers' Adams or Newport Girls High School for Year 7 in September 2024 you will have needed to have registered for the entrance test by 30 June 2023. The test will be held on 18 September 2023.

Applying to Thomas Telford School

Thomas Telford School is a city technology college and the rules of admission differ from local authority maintained schools and academies.

1. Parents must apply directly to the school either by downloading the form and relevant documentation from the school's website www.ttsonline.net or by telephoning the school for an application form. Parents cannot list Thomas Telford School on their online application form.

2. Application forms are available from 1 September 2023.

3. The deadline for application is 25 September 2023. No applications will be accepted after this date.

4. Assessments will take place in October 2023. Applicants who do not attend for assessment will not be considered further.

5. Applicants will be informed of the outcome of their application by letter posted on 29 February 2024 and those who have been offered a place will be asked to complete and return an acceptance form by 4pm on 6 March 2024.

You can visit the school's website for more information on the admissions policy for Thomas Telford School at www.ttsonline.net.

Applying to Madeley Academy

Those that list Madeley Academy as one of their preferred schools will be invited to attend a non-verbal reasoning assessment in November 2023. Based on this assessment all applicants will be placed into one of five ability bands, with an equal number of places offered

to children in each band. The assessment results will be used to ensure that the Academy admits a full range of ability of applicants.

You must complete an application for a secondary place, even if your child already attends a primary school on the same site

Children do not have an automatic right to transfer from primary to secondary school. You must make an application for a secondary place.

Twins and multiple birth children

If you have twins or multiple birth children, you will need to make a separate application for each child.

Parental responsibility

Both parents with parental responsibility or those with legal responsibility for a child through a court order should jointly agree which schools they wish to apply to. Where parents cannot agree, they should seek independent legal advice. The local authority cannot act as a mediator or arbitrator where parents are not in agreement.

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Secondary admissions

Your home address

You should apply using the address that you (as a parent with parental responsibility or legal custody) and your child live as your only or main place of residence.

Applications from a relative's address can only be used where they have legal responsibility for the child via a court order. You cannot otherwise apply using the address of a relative, friend, childcare provider, workplace, or business.

Where a child lives between two addresses and/or parents have shared custody of a child, you will need to apply using the address your child lives at most of the time. Where this is equally shared you should apply using the address where child benefit is claimed.

The address used for each application will be checked against Council Tax records. Additional information may be requested from you where your address cannot be verified. An application may be withdrawn where it is found to be fraudulent or misleading.

Changing your address

If you move address before or after the application closing date 31 October 2023, you need to email the School Admissions Team at admissions@telford.gov.uk to update the address on your application. It may still be possible to change your choice of schools after the closing date, depending on the timing of your move.

A change in your circumstances

If an older child transfers to another school after 31 October 2023 and you need to change your younger child's school preferences because of this, you should contact the School Admissions Team. Depending on when your older child transfers, it may be possible to change your school preferences.

If any medical circumstances within the family change after 31 October 2023 which means that you feel your child would need a place at a particular school, please contact the School Admissions Team.

Children of UK service personnel and crown servants

Families of UK service personnel and crown servants must often move at short notice. In such cases if we receive an application along with an official letter from the MOD, FCO or GCHQ, stating relocation date we will process applications in advance of the relocation based on the address of quarters that the family have been allocated.

Applying after the closing date

Applications received after 31 October 2023 will be dealt with after all on-time applications have been considered. Many schools will not have any places available after considering on-time applications.

How applications are considered

The School Admissions Team will process applications and coordinate the decisions for Telford and Wrekin children, including those applying to schools in other local authority areas. This is done as part

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Secondary admissions

of a nationally coordinated admissions process, which seeks to ensure that as many children are offered a school place as soon as possible.

Your application will be considered in line with the admissions criteria for each school. If it would be possible to offer a place at more than one of your school preferences, your child will only be offered a place at one school. This will be the highest preference school at which an offer can be made.

Making the decisions on applications

The decisions on applications for The Burton Borough School are made by the School Admissions Team. If The Burton Borough School receives more applications than there are places available, the local authority's oversubscription criteria is used to determine who can be offered a place.

The governing body or the academy trust will make admission decisions for voluntary aided schools and academies, based on the information you provided

in your application and the school's supplementary form.

Admission policies and oversubscription criteria for all schools and academies in Telford and Wrekin can be found on their websites or on our website.

If one or more of the schools you have applied for is outside of Telford and Wrekin, the decision will be taken by the admission authority for the school and notified to the School Admissions Team. Once all admission decisions are made the School Admissions Team will then coordinate the offers of places as explained above.

The number of places available at each school in Telford and Wrekin

The number of children who can be admitted to each school in Telford and Wrekin for the school year 2024/25 is set out on pages 24 and 25 of this booklet.

Catchment areas

It is highly recommended that you list your catchment area school as one of your preferred schools as your child's application to the school in your catchment area will be given priority.

A map of school catchment areas is on page 23. You can also use our [catchment school finder](#) to find out what catchment area you live in.

Application outcomes

If your application was received on or before the closing date (31 October 2023), the School Admissions Team will notify you of the outcome by email on **1 March 2024**.

Children with an Education, Health, and Care Plan are notified of which school has been named in their plan on **15 February 2024**.



Summary of secondary transfer offers for 2023/24

School name	Places Available	Total on time preferences Received	Number of on time 1st preferences	Number of On time preferences allocated	Children allocated school as nearest alternative offer	Home to school, straight line distance for last place allocated in metres (over-subscribed schools only).	No. of appeals heard	No. of successful appeals
Charlton School	240	441	193	206	20	n/a	0	0
Ercall Wood Academy	190	402	167	190	0	2609*	3	0
Haberdashers' Abraham Darby	180	451	152	180	0	2392*	4	4
Haberdashers' Adams	135	248	178	135	0	-	0	0
Hadley Learning Community Secondary Phase	250	839	434	250	0	4881**	37	13
Holy Trinity Academy	210	584	231	210	0	3859*	7	4
Madeley Academy	180	710	331	180	0	Band 1: 2291 Band 2: 1460 Band 3: 1349 Band 4: 847 Band 5: 1137	37	14
Newport Girls High School Academy	120	281	193	150	0	-	3	0
The Burton Borough School	242	345	213	231	3	n/a	0	0
The Telford Langley School	240	488	203	240	0	2304*	13	5
The Telford Park School	120	238	119	120	0	2737***	8	4
The Telford Priory School	240	346	128	150	89	n/a	0	0

* It was possible to offer a place to all children living within the catchment area for these schools.

** The last child offered a place lived outside of the catchment area and had a sibling at the school.

*** It was only possible to offer places to children living within the school's catchment area.

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Secondary admissions

Accepting the school place offered

If you are happy with the school place you have been offered for your child there is nothing you need to do. The school will contact you with further information about starting school in September.

If you do not have an offer at any of the schools you have applied for

If an offer cannot be made at any of the schools you applied for, a place will be allocated at your catchment school or the nearest school to your home address where there is a vacancy after all applications have been considered.

Children that are not allocated a place at a preferred school will automatically be added to the waiting list for all schools listed on the application form.

The outcome email will also provide information on how to add your child's name to the waiting lists of other schools and how you can exercise your right of appeal.

School waiting lists

Parents can request to be added to the waiting list for their preferred school(s) after National Offer Day.

Waiting lists are ordered using the oversubscription criteria in the admission policy for each school. Therefore, a child's position on the waiting list can go down as more names are added to the waiting list.

You will need to contact voluntary aided schools, foundation schools and academies directly to confirm their waiting list procedures. Schools outside of the borough may operate waiting lists differently and you should check with the admission authority.

How to appeal against a decision not to offer a place

You have the right to appeal for a place at any of the schools listed on your application form for which a place could not be offered to your child.

To lodge an appeal for The Burton Borough School you will need to log into your

school admissions parent portal account and submit an appeal.

To appeal for a place at any other school in Telford and Wreking, you will need to appeal to the school directly.

Appeal timetable

Your appeal will normally be heard within 40 school days of the appeal closing date and before your child is due to start the secondary school in September.

The independent appeal panel

An independent panel made up of three people with knowledge of education will hear your appeal. None of the panel members will have any connection with the school or admissions authority. They are served by an independent clerk who will contact you to confirm the date, time and venue for the hearing and invite you to attend. The appeal panel's decision is final and both you and the local authority are required to accept it.

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Frequently asked questions



Q. Is my child guaranteed a place at one of their four preferred schools?

Most families will be offered a place at one of their four preferred schools. However, this cannot be guaranteed. Unfortunately, it is not always possible for everyone to get a place at the school they most prefer.

When a school receives more applications than the number of places available, not all children can be admitted. It is important therefore that you fully consider the likelihood of your child getting a place at a preferred school before you make your application.

Q. What happens if I only apply to one school?

Your child will not gain any additional priority for a place at your most preferred school by not applying to other

schools and applying to other schools does not reduce the likelihood of being offered a place at your most preferred school. If it is not possible to offer a place at any of the schools listed on your application, a place will be allocated at your catchment or nearest school with a place available once all applications have been considered.

The schools you may have considered as second, third or fourth preference may have filled its places.

To increase the likelihood of your child getting a place at one of your preferred schools you are advised to apply to four schools.

Q. Is my child more likely to be offered a place at my first preference school?

Applications for each school are considered in line with the school's admissions criteria with no consideration given to whether it is the first, second, third or fourth preference school. However, if your child qualifies for a place at more than one school, the order in which you listed your preferences on your

application form will determine the school you are offered.

This school will be the highest listed preference at which an offer can be made. Your application for schools listed as lower preferences will no longer be considered. This is why it is important to list the schools you are applying to in order of preference on the application form.

Q. Is my child guaranteed a place at my preferred school if my neighbours children go to that school?

No. The number of applications a school receives each year varies, along with where families live and the number of children with older siblings that attend the school.

You can use the information on page 11 to see how places were offered last year. This will give you an indication of the likelihood of being offered a place, but it cannot be guaranteed that your child will be offered a place at your preferred school even if they would have been offered a place in previous years.

2

Children with an Education, Health and Care Plan (EHCP)

If your child has an Education, Health and Care Plan you must apply online at www.telford.gov.uk/admissions by 31 October 2023.

You can make preferences for mainstream and/or special schools. Information on all schools in Telford and Wrekin and the way in which we support special educational needs and disability can be found in the SEND Local Offer at www.telfordsend.org.uk.

The local authority is committed to inclusion and will endeavour to support children in mainstream schools wherever possible and appropriate. Most children who attend a mainstream primary school with an Education Health and Care Plan will transfer to a mainstream secondary school. If your child currently attends a mainstream primary school, it is important that where your first preference is a special secondary school then you name a mainstream secondary school for your second, third and fourth preferences. This is to increase your chances of being allocated a school that you have considered. You will want to carefully consider the views of your child's current school or setting and other

professionals who work with your child when making a preference.

If your request is for a special school placement this must have been discussed at your child's last Annual Review meeting which must involve outside agencies. The annual review report must have been sent to the Local Authority's SEND Team by the school, and it must clearly provide evidence that your child meets suitability criteria for the preferred special school that has been named. The number of places in special schools are limited, which means that it may not always be possible to allocate your child a place at your preferred school.

In the circumstances that the local authority does not consider that a special school is suitable, where you have not named a mainstream school in your second or third preferences, the Local Authority will consult with the closest appropriate mainstream school to your home address to secure a

placement.

If your child currently attends a special primary school and your preference is to transfer to a special secondary school then you must still apply for a place, even where a special school is all age (for example parents of children in the Bridge School at Year 6 must still apply for a place at the Bridge School in Year 7, where that is the preference).

The Local Authority must comply with your preference for a maintained school unless the school is unsuitable to the child's age, ability, aptitude, or SEN, or

- The placement would be incompatible with the efficient education of the other children with whom your child would be educated, or
- The placement would be incompatible with the efficient use of resources.

You may also make representations to the local authority for a place

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Children with an Education, Health and Care Plan (EHCP)

in an independent or non-maintained school. The Local Authority is required to consider this preference but will consider maintained schools too. You will need to contact the SEND Team directly on sendandinclusion@telford.gov.uk to give a preference for an independent or non-maintained school.

School places are allocated in accordance with the Education Act 1996 and Children and Families Act 2014, which (EHCPs) requires that a decision is made after considering the child's special educational needs, parental preference and the formal view of the schools requested.

The local authority is required to amend your child's EHC Plan by 15 February 2024 and name the secondary school your child will be attending from September 2024.

If you do not apply for a place online, we will:

- Consider all information available such as the most recent Annual Review and current EHC Plan.

- Proceed to consult with the closest appropriate school setting in order to secure a placement.

It is therefore important that you apply on time to express a preference of a named school for your child.

If we cannot offer a place at your preferred school, you will have the right of appeal to the Special Educational Needs and Disability Tribunal (SENDIST).

If you would like advice and support in your decision-

making [Telford and Wrekin SENDIASS](#) (Information, Advice and Support Service) can provide comprehensive, quality, and impartial advice to parents of young people and children with special educational needs.

Policy for Inclusive Education

Telford & Wrekin Council promotes an inclusive approach to education which enables all children to have their educational needs met within their local school wherever possible.



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Children with an Education, Health and Care Plan (EHCP)

The Council believes that inclusive education is an effective way to combat discriminatory attitudes and contribute towards the creation of welcoming and inclusive communities.

The view of inclusive education is based on the principle of Entitlement.

Telford & Wrekin Council believes that all children and young people are entitled to:

- Have equality of opportunity and access to education.
- Learn, participate, and form friendships with their peers within their local community.
- Have their skills developed, and their abilities nurtured to enable them to maximise their potential and attainment and to enhance self-esteem.
- Have any special educational needs identified as early as possible.
- Receive professional support, advice, and resources to meet identified needs.
- Be treated with respect and have their views and opinions considered.



2

Children with an Education, Health and Care Plan (EHCP)

Specialist schools

Queensway (North site) - Social Communication/Autistic Spectrum Condition

Contact telephone number: 01952 388555

Address: Queensway, Hadley, Telford, TF1 6AJ

Website: <https://queensway.school>

Age Range (mainly): 10-16

Queensway (South site) - Social, Emotional and Mental Health

Contact telephone number: 01952 387670

Address: Hinkshay Road, Dawley, Telford, TF4 3PP

Website: <https://queensway.school>

Age Range (mainly): 9-16

Linden Secondary Specialist School- Social, Emotional and Mental Health

Contact telephone number: 01952 385612

Address: Webb Crescent, Dawley, Telford, Shropshire, TF4 3DU

Website: <http://www.lindencentre.co.uk/contact-us/linden-secondary-specialist-school>

Age Range (mainly): 11-16

Southall School - Complex Learning Needs

Contact telephone number: 01952 387600

Address: Off Rowan Avenue, Dawley, Telford TF4 3PN

Website: www.southallschool.com

Age Range (mainly): 11-16

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Children with an Education, Health and Care Plan (EHCP)

The Bridge School - Severe Learning Difficulties

Contact telephone number: 01952 387108

Address: Hadley Learning Community, Waterloo Road, Hadley, Telford TF1 5NQ

Website: www.thebridgeschool.co.uk

Age Range (mainly): 5-16

Admission criteria for each school can be found on their websites.

Specialist hubs – communication and interaction along with cognition and learning needs

Southall – Langley Specialist Hub

Age range 11-16

Tel: 01952 386700

Specialist Provision Hubs - SEND - Local offer (telfordsend.org.uk)

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Children with an Education, Health and Care Plan (EHCP)



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In-year admissions



In-year admission is where a child starts secondary school at a time other than the normal point of entry in Year 7. This is often when a child has moved into the Telford and Wrekin area from another part of the UK or overseas.

How to apply

Telford and Wrekin School Admissions Team co-ordinate in-year admissions for most schools and academies in the borough. Haberdashers' Abraham Darby and Madeley Academy manage their own in-year admissions and you will need to apply to these schools directly.

To apply for in-year admission to all other schools and academies in Telford and Wrekin, you should apply online at www.telford.gov.uk/admissions. This includes families who live outside of the borough and want to apply for a place at a school in Telford and Wrekin.

To apply to schools outside of the borough, you will need

to either apply to the relevant local authority or directly to the school. Contact details for nearby local authorities are provided on page 30.

Application outcomes

The School Admissions Team will normally let you know whether a place can be offered within 15 school days of receiving an in-year application. Where a child is offered a place, they would be admitted as soon as possible.

Unplaced children

Where a child does not have a school place as a family have recently moved to Telford and Wrekin and it is not possible to offer a place at one of the schools applied for, the outcome of your application

will inform you which local schools have places available. It is advised that you inform the School Admissions Team which school you would like your child to attend so we can secure a place for them to start school as soon as possible. Where a place at a local school is not available for your child, they may be referred for placement in line with the Fair Access Protocol.

Telford and Wrekin Fair Access Protocol

All schools and academies in Telford and Wrekin are part of the Fair Access Protocol. The protocol sets standards for dealing with applications where families who move into the borough and are not able to access a local school

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In-year admissions

place. The Fair Access Panel in Telford and Wrekin meets every 3-4 weeks during term time to ensure that children do not face long delays in accessing a school place. The panel will take into consideration where you live, the schools you have applied to, and which school is best placed to accommodate additional children. It may not be possible for the panel to offer a place at one of your preferred schools.

The protocol also provides the access to alternative education for children whose circumstances make it difficult to place them in a mainstream school.

Transferring to another school

You may want your child to transfer from one secondary school in Telford and Wrekin to another. This can be arranged by the School Admissions Team, but you should first speak with staff of your child's current school if you have any issues or concerns.

It is not always possible for a child to transfer to another school if that school

is already full or if there are more applicants than places available at the time you make your application. Your child must, therefore, continue to attend school while awaiting a transfer.

If there are no places available at the school(s) you would like your child to transfer to, you can request for your child to be placed on the school's waiting list. Waiting lists are held in line with the school's admission criteria.

You will need to re-apply during the summer holidays every year if you want your child to remain on the waiting lists for the school(s) you wish for them to transfer to.

University Technical College (UTC) and Studio Schools

University Technical Colleges are set up by universities and businesses and specialise in one or two technical subjects. At GCSE they offer a similar curriculum to a typical 11-18 secondary school, including the core subjects of English and Maths as well as their specialist subject.

Studio Schools are similar to UTCs in that they have employer involvement in the curriculum and focus on developing the skills needed for employment, involving personal coaching and work experience, alongside a similar curriculum to a typical 11-18 secondary.

Below is a list of the nearest UTCs and Studio Schools to Telford and Wrekin, which you may wish to consider applying to:

- Waverley Studio College www.waverleystudiocollege.co.uk
- Walsall Studio School www.walsallstudioschool.co.uk

If your child is currently in Year 9 and you decide that you would like to apply for a place at any of these schools, you will need to apply directly to them. Details on how to apply is on their websites.

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Post-16 and sixth form admissions

All schools have a statutory duty to secure impartial careers guidance for all Year 8 to 13 students to inspire young people to fulfil their potential and to make them aware of all opportunities open to them. We strongly recommend that your child discuss their options with a careers adviser in their current school or college.

The raising of the participation age

The Government has increased the age to which all young people in England must continue in education or training, requiring them to continue until the end of the academic year in which they turn 18. Raising the participation age does not mean young people must stay in school; they will be able to choose one of the following options post-16:

- full time education, such as school, college or home education
- an apprenticeship
- part-time education or training if they are employed, self-employed or volunteering full time (which is defined as 20 hours or more per week)

For more information about this area please see School

leaving age - [GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Post 16 provision

There are 5 schools in Telford and Wrekin which currently offer a sixth form:

- Haberdashers' Abraham Darby
- Haberdashers' Adams
- Madeley Academy
- Newport Girls High School
- Thomas Telford School

To find out about almost 300 A-levels, BTECs and apprenticeships across these 5 schools and Telford College, making Telford an inspirational hub for learning, opportunity and achievement visit our 16 to 19 prospectus at www.telford1619.com.

Additionally, students may prefer to continue their education at:

Telford College, Haybridge Road, Wellington, Telford TF1 2NP

Tel: 01952 642200
Email: info@telfordcollege.ac.uk

All colleges with further education and sixth form colleges are self-governing institutions. Each college is responsible for its own admissions. To apply for all these school sixth forms families should contact the school directly.

Year 11 pupils with an EHCP

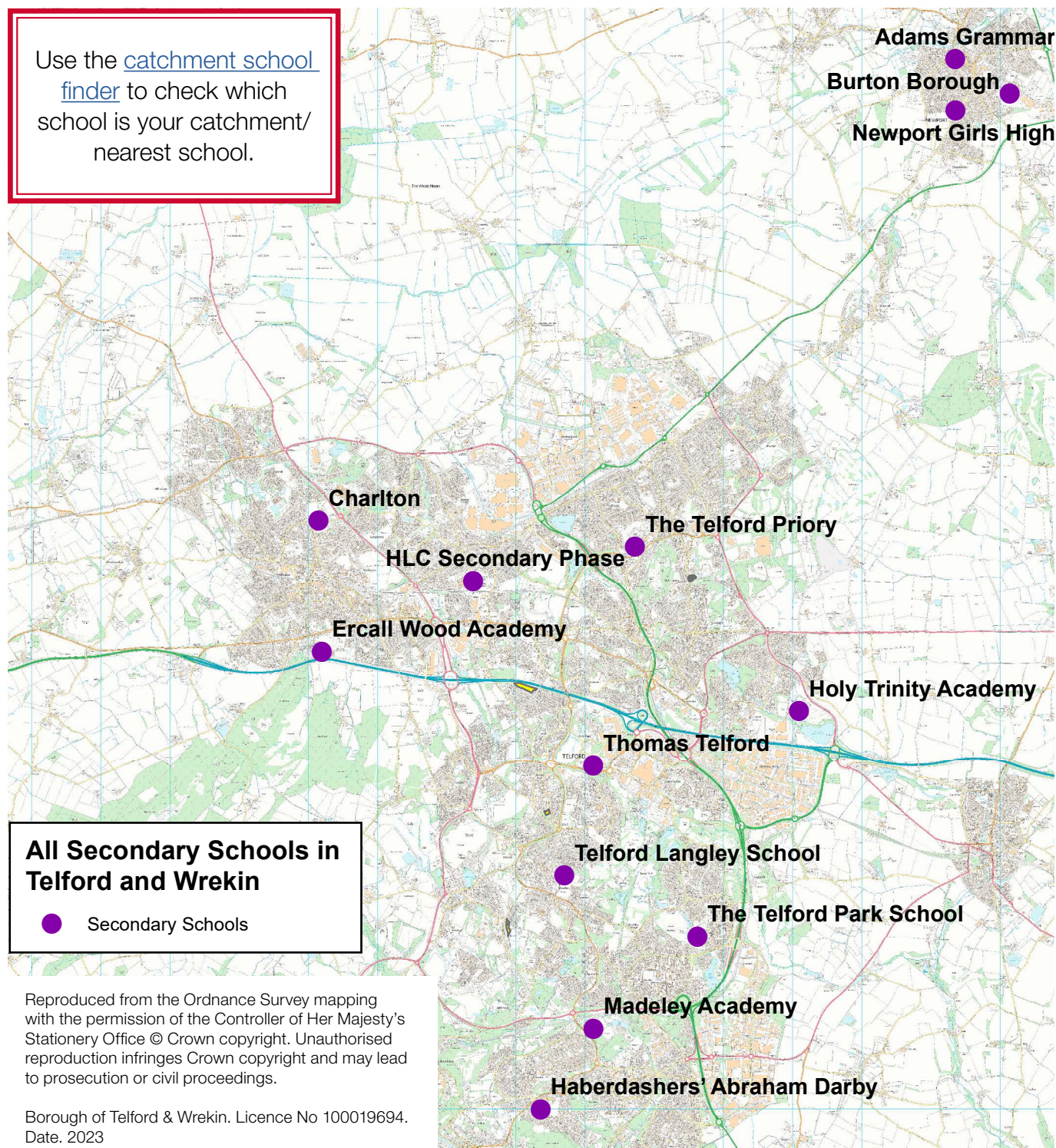
There is a separate process in place for young people with an Education Health and Care Plan and a letter will be sent to those young people outlining the next steps. If you have any queries, please contact the SEND team on 01952 385399 or email sendandinclusion@telford.gov.uk.

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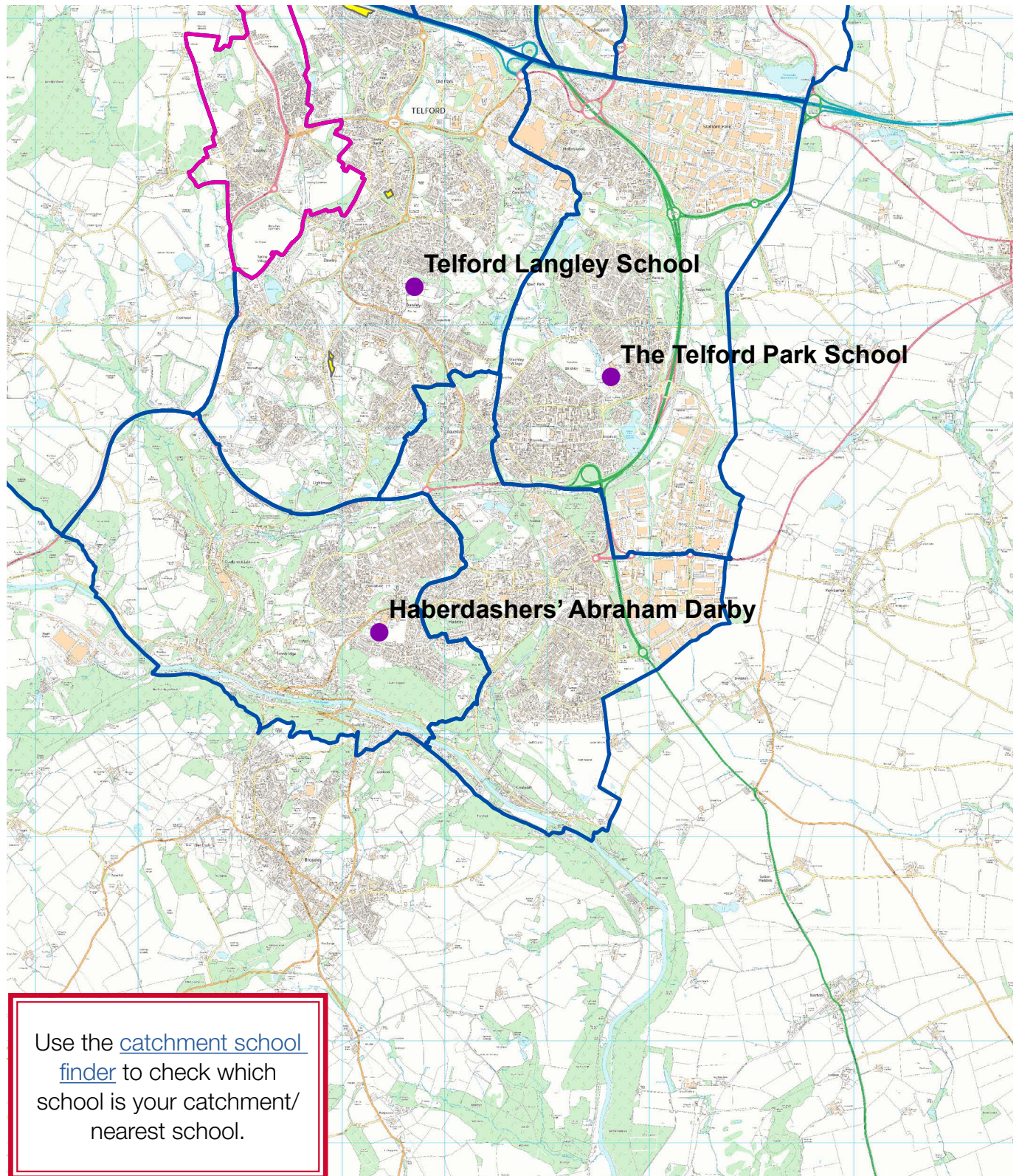
School information

Secondary Telford catchment area map

Use the [catchment school finder](#) to check which school is your catchment/nearest school.



Secondary South Telford catchment area map



South Telford (Secondary)

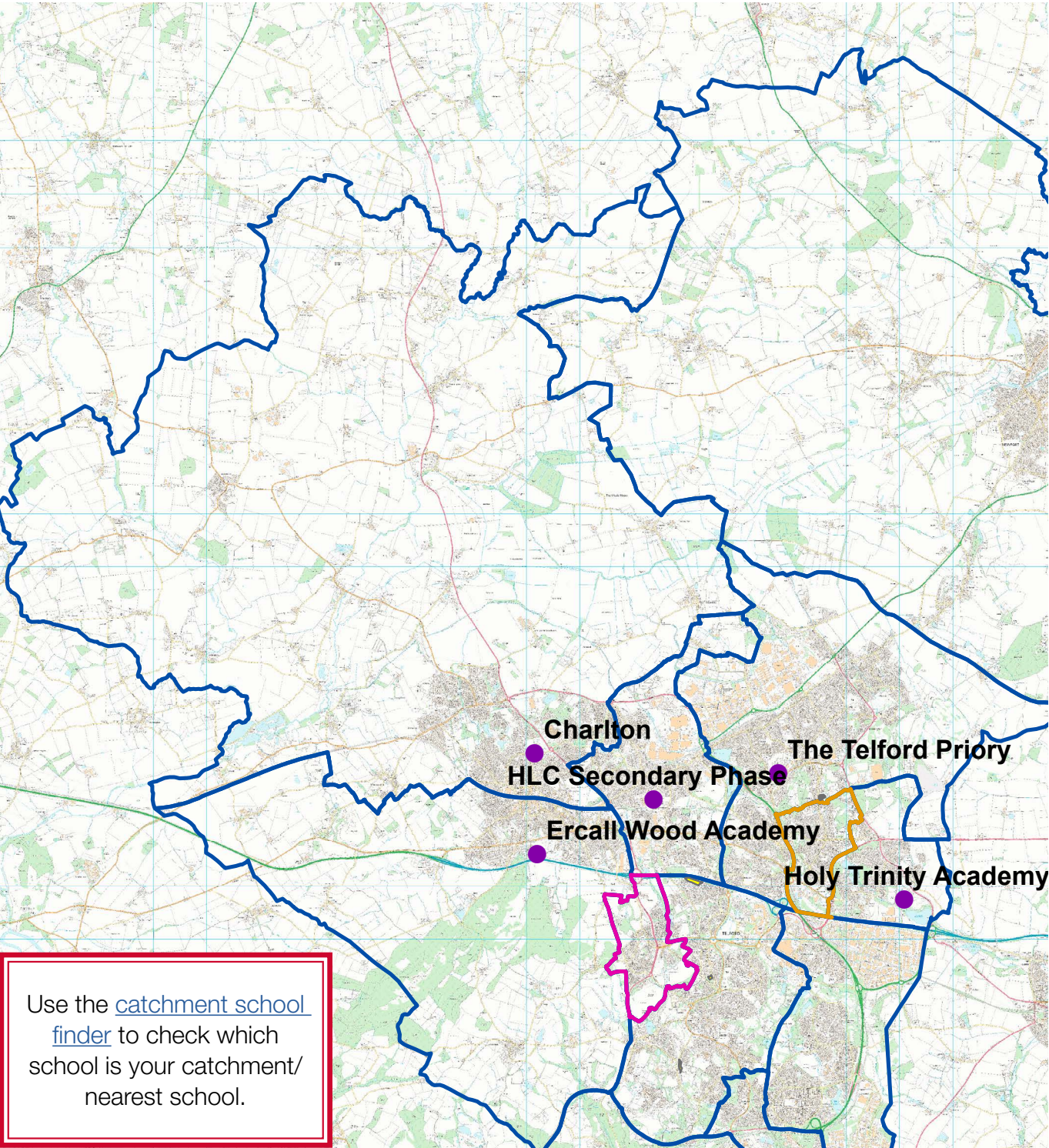
- Secondary Schools
- Catchment areas
- Telford Langley and Ercall Wood shared

Please note: Thomas Telford and Madeley do not appear on the map as they do not have a catchment area within Telford and Wrekin.

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Secondary North Telford catchment area map



North Telford (Secondary)

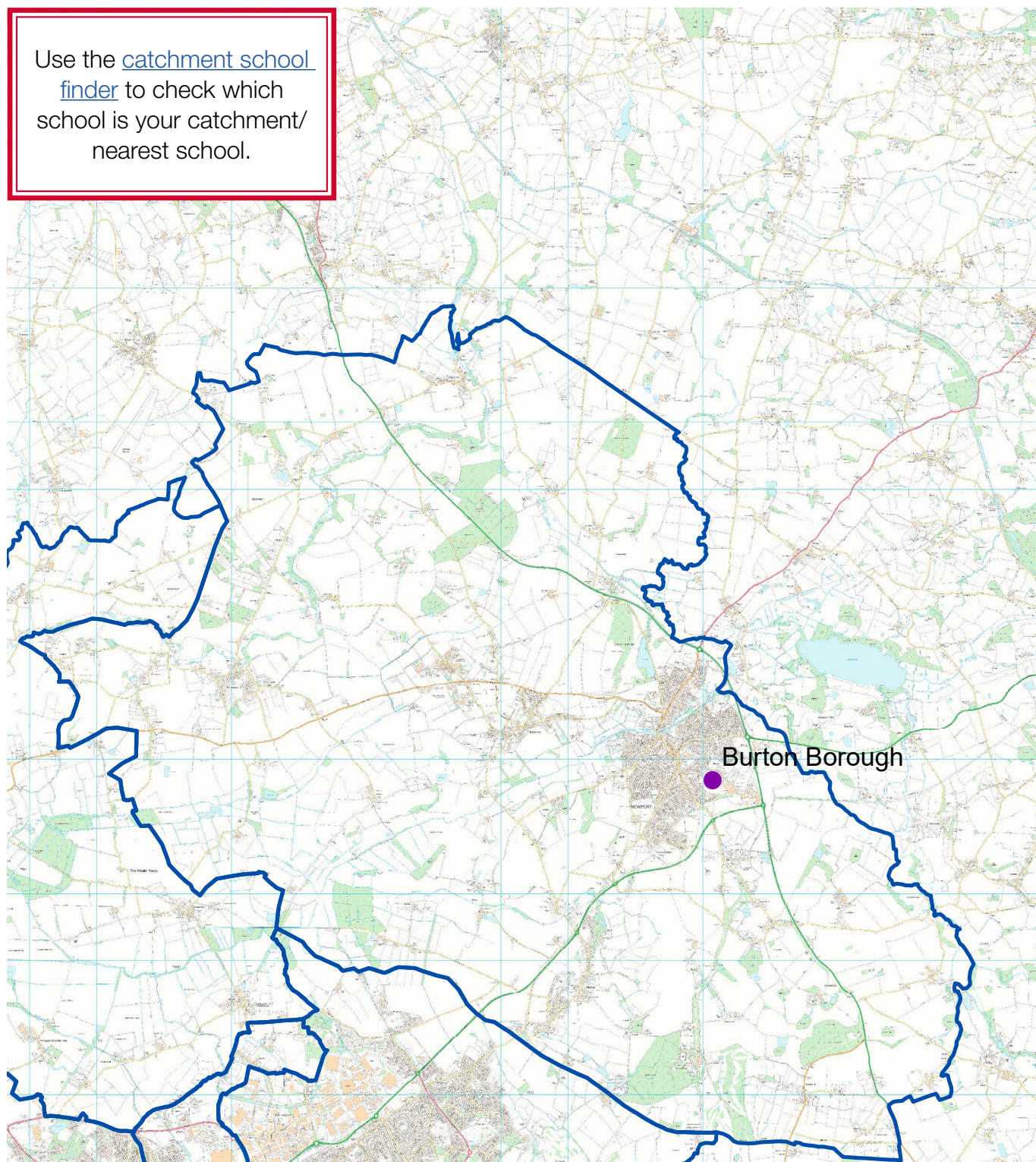
- Secondary Schools
- ▭ Catchment areas
- ▭ Telford Priory and Holy Trinity shared
- ▭ Telford Langley and Erccall Wood shared

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
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Secondary Newport catchment area map

Use the [catchment school finder](#) to check which school is your catchment/nearest school.



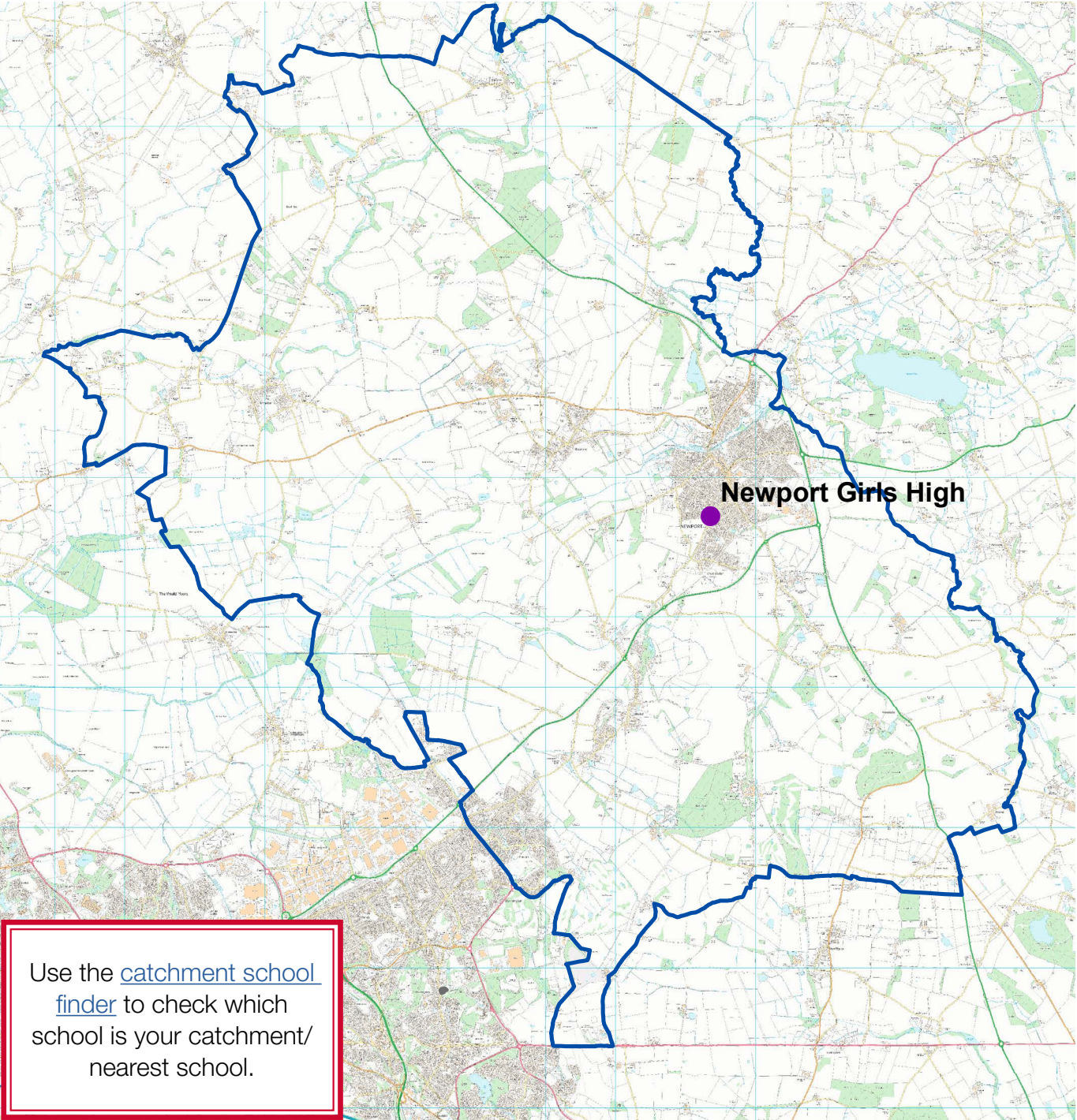
Newport (Secondary)

-  Burton Borough
-  Catchment Area

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Grammar schools catchment area map



Use the [catchment school finder](#) to check which school is your catchment/nearest school.

Grammar school catchment area

 Newport Girls High

 Grammar Catchment Area

Please note: Adams Grammar is not displayed on this map as it does not have a catchment area within Telford and Wrekin

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School information

Secondary school details

School name and address	Contact details	Age range	Published admission number (PAN)	Admission arrangements
Charlton School (Academy) Apley Avenue, Wellington, Telford, TF1 3FA	www.charlton.uk.com 01952 386800	11-16	240	Click here
Ercall Wood Academy (Academy) Golf Links Lane, Wellington, Telford, TF1 2DT	www.ercallwood.co.uk 01952 387300	11-16	180*	Click here
Haberdashers' Abraham Darby (Academy) Ironbridge Road, Madeley, Telford, TF7 5HX	www.haberdashersabrahamdarby.co.uk 01952 386800	11-18	180	Click here
Haberdashers' Adams Grammar School (Academy) High Street, Newport, TF10 7BD	www.adamsgs.uk 01952 953810	11-18	135	Click here
Hadley Learning Community – Secondary Phase (Academy) Waterloo Road, Hadley, Telford, TF1 5NU	www.hadleylearningcommunity.org.uk/secondary 01952 387000	11-16	240	Click here

* The Local Authority are working with the Trust to expand the school to provide an additional 60 Year 7 places for 2024/25.



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School information

School name and address	Contact details	Age range	Published admission number (PAN)	Admission arrangements
Holy Trinity Academy (Voluntary Aided School) Teece Dr, Priorslee, Telford, TF2 9SF	www.holytrinity.academy 01952 386100	11-18	210	Click here
Madeley Academy (Academy) Castlefields Way, Madeley, Telford, TF7 5FB	www.madeleyacademy.com 01952 527700	11-18	180	Click here
Newport Girls' High School Academy (Academy) Wellington Rd, Newport, TF10 7HL	www.nghs.org.uk 01952 797550	11-18	120	Click here
The Burton Borough School (Community School) Audley Avenue, Newport, TF10 7DS	www.burtonborough.org.uk 01952 386500	11-16	242	Click here
The Telford Langley School (Academy) Duce Drive, Dawley, Telford, TF4 3JS	www.telfordlangleschool.co.uk 01952 386700	11-16	240	Click here
The Telford Park School (Academy) Grange Avenue, Stirchley, Telford, TF3 1FA	www.telfordparkschool.co.uk 01952 387400	11-16	120	Click here
The Telford Priory School (Academy) New Rd, Wrockwardine Wood, Telford, TF2 7AB	www.telfordprioryschool.co.uk 01952 386400	11-16	180	Click here

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Additional information

School attendance

By law, (Section 444 of the Education Act 1996) all children between 5 and 16 must receive appropriate full-time education. To achieve this your child must:

- Attend school regularly
- Arrive at school on time
- Abide by school rules and attend all lessons

Your school will monitor your child's attendance because regular attendance will:

- Give your child the best possible start in life
- Enable your child to keep up with schoolwork
- Prove to employers that your child is reliable and support them in getting a good job
- Reduce the risk of your child becoming a victim of crime or abuse
- Reduce the opportunity for your child becoming involved in anti-social or criminal behaviour

An attendance of 90% for a Year 6 pupil may sound good but means that your child has missed 4 whole weeks of the Year 6 curriculum.

If this continued throughout secondary school an entire half a year of secondary schooling would be missed! 90% is not a good attendance. Any pupil nationally who has an attendance level of 90% or below is deemed a persistent absentee by the Department for Education.

Parents can help improve attendance by remembering that children should not be kept away from school for reasons such as:

- Looking after others at home
- Waiting at home for a delivery/tradesman
- Visiting relatives
- Taking long weekends
- Shopping trips
- Birthday treats

Each school has a Nominated Attendance Officer attached who will be happy to help with any problems parents experience regarding school attendance.

Leave in term time (holidays)

There is no automatic right to any leave in term time.

The Local Authority policy, in line with the Education (Pupil Registration) Regulations 2006, is that no request for absence during term time should be authorised unless it is deemed by the headteacher to be in exceptional circumstances.

All requests for absence during term time must be made prior to booking a holiday, in writing and in advance to the school. The school will respond, in writing, with the decision of the head teacher.

If parents choose to take their child on holiday that is not authorised, they may be issued with a Penalty Notice fine of £60 per child, per parent.

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Additional information

If the parent does not pay the Penalty Notice in the specified time, they may be prosecuted in the Magistrates Court. Any queries regarding Penalty Notices should be made to the Attendance Support Team.

School travel assistance

A secondary school age child will be eligible for travel assistance if:

- They attend their nearest or catchment area school; and
- Live more than 3 miles from the school.

A secondary school age child will also be eligible if they are entitled to free school meals or if you (as a parent/guardian) receive the maximum amount of Working Tax Credit/ Universal Credit, and:

- They attend one of the three nearest schools which is between 2 and 6 miles from your home and there are fewer than three suitable schools nearer to your home; or

- They attend a school that is between 2 and 15 miles from your home, you have chosen the school on the grounds of your religion or belief and there is no nearer suitable school to their home.

The suitability of the walking route to school will also be taken into consideration.

Travel assistance will also be provided for children with special educational needs, disabilities and mobility problems who cannot reasonably be expected to walk to school, even if accompanied by a parent/ carer.

Travel assistance may also be agreed in exceptional circumstances, such as for children living in emergency accommodation or residential care, children with disabled

parents, or looked after children who have moved to a new placement, and it is in the child's best interest to continue attending their nearest school.

Travel assistance for eligible secondary school age children in Telford and Wrekin is usually provided in the form of a free bus pass to allow them to travel independently to and from school. Other forms of travel assistance may be provided based on the child's needs or availability on existing vehicles.

For further information on school travel assistance and to apply, please visit travelassistance.telford.gov.uk or contact the Passenger Transport Team on 01952 384545 or emailing travelassistance@telford.gov.uk.



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Additional information

Applications must be made by 30 June 2024 to ensure that travel arrangements for eligible children can be put in place for September 2024.

Free school meals

All children in Reception, Year 1 and Year 2 receive free school meals.

Your child may also be eligible for free school meals if you receive any of the following:

- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- The guaranteed element of Pension Credit
- Child Tax Credit (provided you are not also entitled to Working Tax Credit and have an annual gross income of no more than £16,190)
- Working Tax Credit run-on - paid for 4 weeks after you stop qualifying for Working Tax Credit
- Universal Credit - if you apply on or after 1 April 2019 your household income must be less than £7,400 a year (after tax and not including any benefits you get)

Children who get paid these benefits directly, instead of through a parent or guardian, can also get free school meals.

Visit www.gov.uk/apply-free-school-meals for further information.

School uniform and clothing

The Local Authority does not provide any grants towards the cost of buying school uniforms or other clothing. However, schools may be able to provide information on what local support is available.

Telford Crisis Support may be able to offer support through their School Uniform Project. Further information is available at www.telfordcrisissupport.org.uk and you can contact them by emailing admin@telfordcrisissupport.org.uk or calling 07878 296958.



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Additional information



Child employment and performance licensing for children of compulsory school age

Telford & Wrekin Council recognises that children may gain positive life experiences by being given the opportunity to work part-time, and/or appear in a local or national stage play, a film, or a television advertisement, an opportunity granted to many children in the borough.

The Council's Attendance Support Team employs a Child Employment Officer who has a statutory duty to regulate, supervise and enforce legislation with respect to all aspects of the employment of children and performance licensing.

It is a requirement of the Employment of Children Regulations that all children of compulsory school age up to, and including the minimum school leaving age, must have a licence or permit issued by the LA when employed part-time outside school hours. The employer and parent of each child who works part-time, must complete a work permit application form and submit it to the Child Employment Officer for approval and issuing of the licence. The officer provides advice to schools, parents, employers and children on the suitability and types of jobs permitted for children to ensure that they are working in a safe environment.

A child may not begin employment until they are 13 years old and may only work

2 hours per school day to a maximum of 12 hours per school week. The number of hours increases during holidays.

The Child Employment Officer is also responsible for the issuing of performance licenses. These licences are granted to production companies, model agencies and amateur dramatic societies after a detailed application process in partnership with the parent and school.

The Child Employment Officer is based at Darby House and can be contacted for further information and EC1 application forms on 01952 385223.

Email: child.employment@telford.gov.uk

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Additional information

School governors

Each school has a governing body, which is made up of local people, including parents of children at the school.

The governors play an important part in contributing to the leadership of the school. Governing bodies act as a corporate body. They are responsible for determining the aims and overall conduct of the school through the setting up of a strategic framework. The head teacher and staff are accountable to the governing body for the successful progress of the school.

If you would like to find out more about the work of the governing body, or are interested in becoming a governor yourself, you should contact the school or seek advice from the Local Authority's School Governance Team on (01952) 380808.

Useful contacts

Telford and Wrekin

School Admissions Team

Darby House, Lawn Central,
Telford, TF3 4JA

Email: Admissions@telford.gov.uk

SEND TeamEmail:
Sendandinclusion@telford.gov.uk

Shropshire

School Admissions Team

Learning and Skills,
Shropshire Council c/o The
Shirehall, Abbey Foregate,
Shrewsbury SY2 6ND

Email: school-admissions@shropshire.gov.uk

Staffordshire

School Admissions and
Transport Service

Staffordshire County Council,
1 Staffordshire Place, Stafford
ST16 2DH

Email: admissions@staffordshire.gov.uk

Wolverhampton

School Admissions and
Appeals Team

City of Wolverhampton
Council, Civic Centre,
St Peter's Square,
Wolverhampton WV1 1SH

Email: schooladmissions@wolverhampton.gov.uk



