



# Hollinswood Primary School and Nursery

Headteacher: Mr G Atkinson BEd(Hons)



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22<sup>nd</sup> June 2017

Dear Parents/Carers

## Starting School – September 2017

### Reception Class Parent Meeting –

As you know, your child will be starting main school on **Tuesday 5<sup>th</sup> September 2017**. In preparation for this, I would like to invite you to a meeting on **Wednesday 5<sup>th</sup> July 2017 at 3.15pm** (for approximately one hour) to talk with the current Foundation Unit teaching staff. The School Nurse, Education Welfare Officer, School Uniform Supplier and one of our School Governors have also been invited to the meeting to talk to you about their roles in the school. There will be opportunities for you to ask any questions that you may have.

At the meeting, we will have on show the uniform range for the school. Arrangements for the purchasing on school uniform items will be given at the meeting. We will also have a sample of the food that is produced for the children meals that you can try.

The meeting will be held in the school hall on the Bushell site and I would be grateful if you would arrive at the main entrance. A crèche will be provided in Nursery if you need it for younger siblings. Please could you complete the attached form if you intend to use the crèche.

### New Class Morning –

We would also like to invite your child to spend the **morning of Monday 10<sup>th</sup> July 2017** in school where they will have the opportunity to meet their new class teacher and other children in their class. **Children should arrive at school for 9.15am**. We hope that your child can join us on this morning. All children should go to the Foundation Cloakroom entrance where they will be shown to their new classroom.

Could you please complete and return the school admission forms that we will give you at the parent meeting on **Wednesday 5<sup>th</sup> July**. If you cannot attend this meeting, we will give them to you when you drop your child off on the new class **morning on Monday 10<sup>th</sup> July 2017**.

At 11.30am on the new class morning, we would like you and your child to join us for lunch in the school hall. We would like your child to experience the school's hot lunches on this day. Once your child starts school there will be the option of school lunches or sandwiches. The cost of the school lunch for this day will be **£2.10 per child and £2.82 (inc pudding) for parents**. You and your child will be free to leave after lunch, around 12.30pm.

I would be grateful if you could complete the slip below to let us know if you and your child will be attending the above session and whether you would like to stay for lunch. Please send this reply slip to the school office no later than **Monday 3<sup>rd</sup> July 2017**. An envelope is enclosed for you to send your money into school for your dinner.

### Free School Meals –

Currently all Reception and KS1 (Years 1 and 2) children are entitled to a free school meal regardless of their parent's financial background. In September 2017, your child will be entitled to a free school meal also.

As a school, we still need to identify those children that would qualify for a free school meal under the old system when their parent's financial background entitled them to one. Please read the qualifying criteria on

the enclosed form. If you feel that you would have qualified for a free school meal, then please complete the application form and bring it with you to the parent meeting on Wednesday 5<sup>th</sup> July or the new class morning on Monday 10<sup>th</sup> July. It is important for school funding purposes that we still identify these pupils that would qualify for a free school meal. Please do not forget to provide details of your benefit entitlement as evidence to support your application. **This benefits your child.**

We are looking forward to the children joining us in the new term and to seeing you. If you have any queries or concerns, please contact us. We want your child to be happy and secure at school and we value the partnership with you very highly.

Yours sincerely

**Glenn Atkinson**  
**Headteacher**  
**Enc**

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**To: Hollinswood Primary School & Nursery (Please return by Monday 3<sup>rd</sup> July 2017)**

Child's Name ..... Date of Birth .....

I would like to attend the parent meeting being held on <b>Wednesday 5<sup>th</sup> July 2017 at 3.15pm</b> , for the new Reception class in September 2017.	
I will need to use the crèche being provided for ..... Children (state how many). Their ages are .....	
I am <b><u>NOT ABLE</u></b> to attend the parents meeting on <b>Wednesday 5<sup>th</sup> July 2017</b> .	
My child will be attending the new class morning on <b>Monday 10<sup>th</sup> July 2017 at 9.15am and will be stopping for lunch at 11.30am</b> .	
I will be having a school lunch with my child on the new class morning on <b>Monday 10<sup>th</sup> July 2017 at 11.30am</b> .	
I enclose the cost for ..... (State how many) adults lunch and pudding (£2.82 each) for <b>Monday 10<sup>th</sup> July 2017</b> .	
I enclose the cost for ..... (State how many) children's lunch and pudding (£2.10 each) for <b>Monday 10<sup>th</sup> July 2017</b> .	
Are there any food allergies that need to be taken into consideration for the school lunches ordered? If so, please provide details. ..... .....	
My child and I are <b><u>NOT ABLE</u></b> to attend the new class morning on <b>Monday 10<sup>th</sup> July 2017</b> .	

Signed ..... Parent/Carer

Date.....